

**ST. MARY PARISH LIBRARY BOARD OF CONTROL**

**April 17, 2023**

**5:00 P.M.**

**Berwick Branch Library**

Mary Bailey called the meeting to order at 5:00 P.M. In attendance were: Mary Bailey, Don T. Caffery Jr., Cherie Laiche, Karla Vappie, Ashton Myers, and Julie Culler. Absent were: Carla Davis and Lucy Watson.

A motion was made Mr. Caffery and seconded by Mrs. Laiche to expand the agenda to include Amelia and Centerville hours under Unfinished Business, and add new library card design under director's report. Mrs. Laiche moved that the agenda be adopted as expanded; Mr. Caffery seconded it. Motion carried.

The Search Committee gave a report on the candidates and the results of the interviews. It was agreed to advertise again.

Mrs. Myers presented the Budget to Actual. The revenues were ahead of projection. Several line items were amended involving the building insurance and the Berwick project. This will show in the May 9, Budget to actual.

**Unfinished Business:**

Director search is being re-advertised.

The Berwick grand opening and ribbon cutting was discussed. It is scheduled for April 27th at 4:00 P.M.

Connie's retirement years of service award has been received. The Director is asking for a few board members to go with her to present her service award at a later date.

A reconsideration procedure was presented to the Board that outlines how a request for reconsideration of library materials will be handled. A motion was made by Mr. Watson and seconded Mrs. Laiche to accept the reconsideration procedure. Motion carried.

Both the Director and the Business manager discussed altering Centerville and Amelia Branch hours. Ideas were discussed but all agreed to revisit this at a later date.

**New Business:**

Mrs. Myers presented three job descriptions for Board approval. Library Clerk I, Library Clerk II and Assistant Director.

Mrs. Myers presented how she worked the pay scales and will present the formal document at a later date.

The Director announced that she was appointing Ashton Myers as the Assistant Director. The Board expressed their approval of this decision.

Mrs. Culler gave copies of various legislation with heavy impact on Louisiana public libraries.

The Director announced the Bayouland meeting would be in Berwick May 12. She discussed how Berwick is functioning. The usage is steady and growing. In closing, she presented the new library cards, designed by Ashley Vera.

The next meeting will be on May 7th at 5:00 P.M. in at the Alex P. Allain Library in Franklin.

Mrs. Vappie moved for the meeting to adjourn; Mr. Caffery seconded. Motion carried. The meeting adjourned at 6:40 P.M.

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Julie W. Champagne

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Mary B. Bailey