

ST. MARY PARISH LIBRARY BOARD OF CONTROL
June 27, 2023
5:00 P.M.
Alex P. Allain Memorial Library, Franklin, LA

Mary Bailey called the meeting order at 5:00 P.M.

In attendance were Mary Bailey, Carla Davis, Cherie Laiche, Karla Vappie, Jason Watson, Don T. Caffery, Lucy Watson, Julie Culler, and Ashton Myers. The guests in attendance were April Boudreaux, Business Manager and Allison Jones, Assistant Director. Jason Watson arrived at the meeting at 5:01 PM and Karla Vappie exited the meeting at 5:30 PM.

A motion was made by Lucy Watson and seconded by Karla Vappie to approve the agenda, as presented. Motion carried.

A motion was made by Cherie Laiche and seconded by Don T. Caffery to approve the minutes from the May 9th and June 12th meetings. Motion carried.

Julie Culler gave the Berwick Branch Library Update. She updated the Board on the state of the outstanding punch list items.

Old Business:

Julie Culler and Ashton Myers updated the Board on the state of the Baldwin mold remediation project. Orion Environmental, Inc was hired to complete the mold remediation. They began setting up their equipment on Monday, June 26th. The library collection that lined the walls will be removed and transferred to the old fire station in Baldwin as a temporary storage location on Wednesday, June 28th. After the collection against the walls is removed, the mold remediators will begin the remediation process. Architect, Daniel Bruce, will begin to plan the build back of the library after clearance is granted to enter the building safely. The library will set up a temporary service location at the Baldwin Civic Center in mid-July.

New Business:

Ashton Myers presented a copy of the library's time off policies for review by the Board. The board will review the time off policies following input from the parish attorney.

Ashton Myers informed the board that the library does not have a mission and vision statement. The Board requested input from staff and the community. The library will announce a campaign for input on the mission and vision of the library moving forward and the Board will decide on the final statements at a later meeting.

Ashton Myers requested a committee to develop the employee handbook. The committee will consist of Jason Watson, Mary Bailey, and Karla Vappie.

Ashton Myers asked that the Board declare the T-Willy's building in Baldwin as surplus. The building has served as a storage location since its purchase but is no longer needed. Cherie Laiche made a motion to declare T-willy's as surplus and Lucy Watson seconded. Motion carried.

Ashton Myers gave her first director's report. Julie Culler gave her final director's report.

Jason Watson made a motion to adjourn the meeting. Lucy Watson seconded. Motion carried.

The meeting adjourned at 6:08 PM.

Ashton Myers, Director

Mary B. Bailey, Chair