



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

BOARD OF CONTROL

Mr. Don T. Caffery
Mrs. Karla Vappie
Mrs. Mary B. Bailey
Mr. Jason Watson
Mrs. Lucy R. Watson
Mrs. Cherie H. Laiche
Mrs. Carla Davis

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
Fax: 337-828-2329

St. Mary Parish Library
Board Meeting Minutes
March 14, 2023

The St. Mary Parish Library Board of Control met on Tuesday, March 14, 2023 at the Alex P. Allain Library in Franklin. Mary B. Bailey called the meeting to order at 5:00 P.M.

Attending: Karla Vappie
Mary B. Bailey
Cherie Laiche
Don T. Caffery
Lucy Watson
Carla Davis – Arrived 5:13 PM
Jason Watson, Treasurer
Julie Champagne, Director

Absent: None

Guests: Ashton Myers, Business Manager
Daniel Bruce, Cheramie + Bruce, Architects

Motion to Approve the Expand Agenda for the March 14, 2023 Regular Meeting to Include Items H. Internet Policy and I. Unattended Children and Parental Responsibility Policy:

- Motion by Mr. Jason Watson
- Second by Mrs. Karla Vappie
- All in favor – Motion carried.

Motion to Approve the Minutes for the Regular Meeting on January 17, 2023:

- Motion by Mr. Jason Watson
- Second by Mrs. Cherie Laiche
- All in favor – Motion carried.

Motion to Approve the Minutes for the Regular Meeting on January 25, 2023:

- Motion by Mrs. Karla Vappie
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.

Public Comment:

There was no public comment.

Committee Reports:

The Director Hiring Committee will meet to call the three applicants to arrange interviews before the next regularly scheduled Board of Control meeting.

Berwick Branch Renovation Update:

Daniel Bruce updated the Board on the progress at the Berwick Branch.

A.P. ALLAIN MEMORIAL BRANCH	AMELIA BRANCH	BAYOU VISTA BRANCH	BERWICK BRANCH	CENTERVILLE BRANCH	PATTERSON BRANCH	WEST END BRANCH
206 Iberia Street Franklin, LA 70538 337-828-5364	P. O. Box 556 Amelia, LA 70340 985-631-2262	1325 Belleview Drive Morgan City, LA 70380 985-399-9866	3527 Fourth St. Berwick, LA 70342 985-385-2943	P. O. Box 185 Centerville, LA 70522 337-836-1717	P. O. Box 57 Patterson, LA 70392 985-395-2777	P. O. Box 309 Baldwin, LA 70514 337-923-6205



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Financial Reports:

Ashton Myers presented the budget to actual as of February 28, 2023.

Unfinished Business:

- A. Julie Champagne presented the job description and advertisement for the Director position.
- B. Signatory authority on the Library Checking Account was changed to remove Mrs. Jane Luke and add Mrs. Carla Davis to the signature card.

New Business:

- A. The Board of Control scheduled the grand opening of the Berwick branch for April 27, 2023 during National Library Week.
- B. The Berwick Branch Manager has submitted her retirement date of April 28, 2023.
- C. Julie Champagne presented statistics to the Board of Control showing library usage in Centerville and Amelia.
- D. Julie Champagne presented the Covid Pay Policy to the Board of Control for reconsideration.

Motion to Approve the Removal of the Covid Pay Policy:

- Motion by Mrs. Karla Vappie
 - Second by Mr. Don T. Caffery
 - All in favor – Motion carried.
- E. Julie Champagne presented a revised Collection Development Policy to the Board of Control.

Motion to Approve the Collection Development Policy:

- Motion by Mrs. Cherie Laiche
 - Second by Mr. Jason Watson
 - All in favor – Motion carried.
- F. Julie Champagne presented the Request for Reconsideration of Materials Form to the Board of Control. The Board requested a written procedure for reconsideration of materials requests.

Motion to Approve the Request for Reconsideration of Materials Form:

- Motion by Mrs. Karla Vappie
 - Second by Mrs. Lucy Watson
 - All in favor – Motion carried.
- G. Julie Champagne presented a Patron Code of Conduct Policy to the Board of Control.

Motion to Approve the Patron Code of Conduct Policy:

- Motion by Mr. Jason Watson
- Second by Mrs. Cherie Laiche

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- All in favor – Motion carried.
- H. The Board of Control tabled the discussion of the Internet Policy to the next meeting.
- I. Julie Champagne presented the Unattended Children and Parental Responsibilities Policy to the Board of Control.

Motion to Approve the Unattended Children and Parental Responsibility Policy:

- Motion by Mrs. Cherie Laiche
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.

Director Report:

Julie Champagne announced to the Board of Control that Connie Durocher, Franklin Branch Manager, submitted her retirement date of .

Motion to Adjourn:

- Motion by Mrs. Karla Vappie
- Second by Mr. Jason Watson
- All in favor – Motion carried.

The next board meeting is scheduled for April 17, 2023.

The meeting adjourned at 6:13 P.M.

Respectfully submitted:

Julie W. Champagne

Mary B. Bailey, Chair

Approved April 17, 2023

**A.P. ALLAIN
MEMORIAL
BRANCH**
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Franklin, LA 70538
337-828-5364

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