

ST. MARY PARISH LIBRARY BOARD OF CONTROL
January 9, 2024
5:00 P.M.
Alex P. Allain Memorial Library, Franklin, LA

Karla Vappie called the meeting order at 5:00 P.M.

In attendance were Mary Bailey, Cherie Laiche, Karla Vappie, Jason Watson, Don T. Caffery, Carla Davis, and Ashton Myers. Absent was Lucy Watson. The guest in attendance was April Boudreaux, Business Manager, Glen Touchet with ARL Construction, and Eric Duplantis, Legal Council for St. Mary Parish Library.

A motion to expand the agenda to include item F. titled Franklin's Roof under New Business was made by Mary Bailey and seconded by Carla Davis. Motion carried. A motion to approve the agenda, as expanded, was made by Don T. Caffery, and seconded by Mary Bailey. Motion carried.

A motion was made by Cherie Laiche and seconded by Carla Davis to approve the minutes from the November 14, 2023 budget hearing and regular meeting. Motion carried.

There was no public comment.

Committee Reports:

Jason Watson reported that the policy committee will be meeting before the next regular meeting to discuss the policy manual.

Financial Reports:

April Boudreaux, Business Manager, presented the budget to actual as of December 31, 2023.

Amendments to the 2024 budget were presented to adjust the line items for Building Maintenance and Insurance. The topic was tabled until the next meeting.

Old Business:

Ashton Myers updated the board of control on the status of the West End Branch in Baldwin. Damage was made to the new gutters on the building when a moving truck backed into them. The roofer that installed the gutters is working with the moving company to have that section of gutters replaced. There are only two warranty items outstanding at the Baldwin branch but overall, the building is ready to open to the public. A soft opening is being advertised for January 16, 2024.

New Business:

The Baldwin Grand Reopening Event date is set for February 7, 2024 at 11:00 A.M. All members of the public are invited to attend.

Ashton Myers introduced a proposed cyber insurance policy to the board of control. She was instructed to contact the state library about the requirement of libraries to carry a cyber insurance policy.

A motion was made by Jason Watson and seconded by Mary Bailey to approve a 12-month certificate of deposit with MC Bank at a rate of 5% interest. Motion carried.

A motion was made by Cherie Laiche and seconded by Carla Davis to move all banking functions to MC Bank. Motion carried.

Glen Touchet presented a contract from ARL Construction in the amount of \$96,340.00 to make necessary improvements to the Amelia Library. Quotes were also received from Manor Love in the amount of \$101,106.00 and from Cajun Building Specialties in the amount of \$105,973.00. A motion was made by Jason Watson and seconded by Cherie Laiche to approve the contract with ARL Construction. Motion carried.

Director's Report:

The next meeting will be held March 12, 2023 at the Berwick Branch.

The 2022 State Library Statistical Report was given to the Board of Control.

The Franklin Library will be hosting a blood drive on January 24, 2024 in partnership with Bayou Bend Hospital.

Ashton Myers also gave a reminder to the board to complete their ethics and sexual harassment training before December 31, 2024.

All library locations will be closed Monday, January 15, 2024 in observance of Martin Luther King, Jr. Day.

A motion was made by Don T. Caffery to adjourn the meeting and seconded by Mary Bailey. Motion carried.

The meeting adjourned at 6:07 PM.