

ST. MARY PARISH LIBRARY BOARD OF CONTROL

May 14, 2024

5:00 P.M.

**St. Mary Parish Library
625 Lake Palourde Road
Amelia, Louisiana**

Karla Vappie called the meeting order at 5:04 P.M.

In attendance were Karla Vappie, Cherie Laiche, Mary B. Bailey, Don T. Caffery, Carla Davis, and Ashton Myers. Absent was Jason Watson. Ashton Myers announced the passing of board member Lucy Watson in the morning of May 14th. The guest in attendance was April Boudreaux, Business Manager and Kristin Holcombe, Kolder & Slaven.

A motion to expand the agenda to include item G. titled Resolution of Respect for Lucy Watson under New Business was made by Don T. Caffery and seconded by Mary Bailey. Motion carried. A motion to approve the agenda, as expanded, was made by Don T. Caffery and seconded by Mary Bailey. Motion carried.

A motion was made by Don T. Caffery and seconded by Carla Davis to approve the minutes from the March 12, 2024, regular meeting. Motion carried.

There was no public comment.

Committee Reports:

Ashton Myers announced that Jason Watson has asked to step down from the policy committee due to scheduling conflicts.

Financial Reports:

Kristin Holcombe, Kolder & Slaven, presented the audited financial statements, as of December 31, 2023, to the Board.

April Boudreaux, Business Manager, presented the budget to actual as of April 30, 2024.

Old Business:

Ashton Myers announced the completion of the Amelia Branch remodel to the board. A ribbon cutting is scheduled for June 3rd.

The Bayou Vista and Baldwin bathrooms are still experiencing the same backing up and floor drain issues. Ashton Myers is still waiting for quotes from contractors for this project.

New Business:

Ashton Myers presented 5 items to be declared as surplus property and sold at surplus sale. A motion was made by Mary Bailey and seconded by Carla Davis to declare the following items as surplus:

- One (1) General Electric Window Unit Air Conditioner Model: AHC18DY – **Minimum Bid \$325.00**
- One (1) Carry-on Trailer 4-ft x 5-ft Steel Mesh Utility Trailer (1750-lb Capacity) – **Minimum Bid \$500.00**

- Two (2) Credenzas with Hutch Top and Glass Top (Sold separately) – **Minimum Bid \$650.00 each**
- Four (4) White 2.5-ft x 6-ft Folding Tables (Sold as one unit) – **Minimum Bid \$100.00**
- One (1) 12-ft Wooden Conference Table with Glass Top – **Minimum Bid \$850.00**

An investment policy was presented to the board by Ashton Myers. A motion was made by Cherie Laiche and seconded by Don T. Caffery. Motion carried.

The ACH policy was tabled for the next regular meeting.

Ashton Myers informed the board that the Franklin branch has been experiencing roof leaks in various areas of the building. The roof is still under warranty, however only a portion of the damaged caulking around the roof was covered under warranty. Quotes are being received to repair the remainder of the caulking on the roof.

A motion was made by Carla Davis and seconded by Cherie Laiche to declare the Franklin Banner Tribune as the official publication for the St. Mary Parish Library. Motion carried.

A resolution was introduced to levy 5.72 mills on the 2024 tax roll on all property subject to taxation by St. Mary Parish Library. The resolution was read in full and received 5 yeas, 0 nays, 0 abstain, and 2 absent. Resolution passed.

A resolution was introduced to honor Mrs. Lucy Watson who passed away on the morning of May 14, 2024. The resolution was read in full and a motion and received 5 yeas, 0 nays, 0 abstain, and 2 absent. Resolution passed.

Director's Report:

Ashton Myers announced that this regular meeting will be her last before a 12 week maternity leave. She will return upon completion of her leave.

The next meeting will be held August 13, 2024, at the Bayou Vista Library.

All library locations will be closed Friday, May 27, 2024, in observance of Memorial Day, Wednesday, June 19, 2024 in observance of Juneteeth and Thursday, July 4, 2024, in observance of Independence Day.

A motion was made by Don T. Caffery to adjourn the meeting and seconded by Mary Bailey. Motion carried.

The meeting adjourned at 5:54 PM.