



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

BOARD OF CONTROL

Mrs. Karla Vappie, Chair
Mrs. Mary B. Bailey
Mr. Don T. Caffery
Mrs. Cherie H. Laiche
Mrs. Jane Luke
Mr. Jason Watson
Mrs. Lucy R. Watson

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
Fax: 337-828-2329

St. Mary Parish Library Board Meeting Minutes October 2, 2019

The St. Mary Parish Library Board of Control met on Wednesday, October 2, 2019 at the Franklin Library in Franklin, LA. The meeting was called to order at 5:05 P.M. by Karla Vappie, Chair.

Attending: Karla Vappie, Chair
Cherie Laiche
Jane Luke
Don T. Caffery
Lucy Watson
Julie Champagne, Director

Absent: Mary Bailey
Jason Watson, Treasurer

Guests: Ashton Gaither, Business Manager

Motion to Approve the Agenda for October 2, 2019:

- Motion by Mr. Don T. Caffery
- Second by Ms. Jane Luke
- All in favor – Motion carried.

Motion to Approve the Minutes for June 5, 2019:

- Motion by Mrs. Cherie Laiche
- Second by Mr. Don T. Caffery
- All in favor – Motion carried.

Motion to Approve the Minutes for July 24, 2019:

- Motion by Mrs. Cherie Laiche
- Second by Mr. Don T. Caffery
- All in favor – Motion carried.

Motion to Approve the Minutes for September 25, 2019:

- Motion by Mrs. Cherie Laiche
- Second by Mr. Don T. Caffery
- All in favor – Motion carried.

Public Comment:

There was no public comment.

**A.P. ALLAIN
MEMORIAL
BRANCH**
206 Iberia Street
Franklin, LA 70538
337-828-5364

**AMELIA
BRANCH**
P. O. Box 556
Amelia, LA
70340
985-631-2262

**BAYOU VISTA
BRANCH**
1325 Belleview Drive
Morgan City, LA
70380
985-399-9866

**BERWICK
BRANCH**
3527 Fourth St.
Berwick, LA
70342
985-385-2943

**CENTERVILLE
BRANCH**
P. O. Box 185
Centerville, LA
70522
337-836-1717

**PATTERSON
BRANCH**
P. O. Box 57
Patterson, LA
70392
985-395-2777

**WEST END
BRANCH**
P. O. Box 309
Baldwin, LA
70514
337-923-6205



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
Fax: 337-828-2329

BOARD OF CONTROL

Mrs. Karla Vappie, Chair
Mrs. Mary B. Bailey
Mr. Don T. Caffery
Mrs. Cherie H. Laiche
Mrs. Jane Luke
Mr. Jason Watson
Mrs. Lucy R. Watson

Committee Reports:

There were no committee reports.

Financial Reports:

Ashton Gaither, Business Manager, presented the budget to actual report to the Board of Control.

Julie Champagne, Director, requested the transfer of Library banking activities from Capital One to Hancock Whitney Bank. Hancock Whitney proposed a higher interest rate to the library for checking.

- Motion to Approve: Ms. Lucy Watson
- Second: Mrs. Cherie Laiche
- All in favor – Motion carried.

The Director reminded the Board that the Library will need to keep both bank accounts open for at least one year to properly move all activity to the account with Hancock Whitney and clear all outstanding checks.

Old Business:

Julie Champagne, Director, will contact Allen’s Custom Home Improvement to accept the quote to fix the Centerville Branch roof. A roofer visited the West End Branch and informed the manager that he did not see damage to the sheetrock above the ceiling tile. Unfortunately, the manager did not catch the name of this roofer. There is no new information regarding the Patterson and Bayou Vista buildings.

Cherie Laiche recommended architect, Skipper Holloway of Thibodaux to be contacted concerning the Berwick Branch renovations.

New Business:

Ashton Gaither, Business Manager, presented a listing of the new accounts for the fiscal year 2020 budget. Some accounts have been renamed and reclassified to provide more transparency into the finances of the library system.

Julie Champagne, Director, introduced the topic of support animals versus service animals in the library. Karla Vappie, Chair, reminded the board that there are no regulations regarding support animals in a public facility and the library is only legally required to admit service animals in the library. The Board requested that a policy that defines support and service animals and their admittance into the library. The Board also requested signs be posted in each branch after the policy is created and approved.

**A.P. ALLAIN
MEMORIAL
BRANCH**
206 Iberia Street
Franklin, LA 70538
337-828-5364

**AMELIA
BRANCH**
P. O. Box 556
Amelia, LA
70340
985-631-2262

**BAYOU VISTA
BRANCH**
1325 Belleview Drive
Morgan City, LA
70380
985-399-9866

**BERWICK
BRANCH**
3527 Fourth St.
Berwick, LA
70342
985-385-2943

**CENTERVILLE
BRANCH**
P. O. Box 185
Centerville, LA
70522
337-836-1717

**PATTERSON
BRANCH**
P. O. Box 57
Patterson, LA
70392
985-395-2777

**WEST END
BRANCH**
P. O. Box 309
Baldwin, LA
70514
337-923-6205



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
Fax: 337-828-2329

BOARD OF CONTROL

Mrs. Karla Vappie, Chair
Mrs. Mary B. Bailey
Mr. Don T. Caffery
Mrs. Cherie H. Laiche
Mrs. Jane Luke
Mr. Jason Watson
Mrs. Lucy R. Watson

Julie Champagne, Director asked if the Board would like the architects interested in the Berwick Branch renovation project to make presentations. The Board agreed that they would like to meet the architects and ask questions before a final decision is made.

Julie Champagne, Director, informed the Board that in the coming weeks, the library will be receiving a dividend check from LWCC.

The library will be working with an IT consulting firm to regain ownership of the library website domain. The IT consulting firm will also be cleaning up the IT infrastructure of the library system. It is expected to be a long process to get the network working effectively and efficiently.

In closing, the Director reminded the Board of Control that the next meeting will be held November 20, 2019 in at the Franklin Library to review and discuss the fiscal year 2020 budget.

Motion to Adjourn:

Motion by Ms. Jane Luke
Second by Mr. Don T. Caffery
All in favor – Motion carried.

The meeting adjourned at 5:55 P.M.

Respectfully submitted:

Julie W. Champagne, Secretary

Karla Vappie, Chair

Approved November 20, 2019

**A.P. ALLAIN
MEMORIAL
BRANCH**
206 Iberia Street
Franklin, LA 70538
337-828-5364

**AMELIA
BRANCH**
P. O. Box 556
Amelia, LA
70340
985-631-2262

**BAYOU VISTA
BRANCH**
1325 Belleview Drive
Morgan City, LA
70380
985-399-9866

**BERWICK
BRANCH**
3527 Fourth St.
Berwick, LA
70342
985-385-2943

**CENTERVILLE
BRANCH**
P. O. Box 185
Centerville, LA
70522
337-836-1717

**PATTERSON
BRANCH**
P. O. Box 57
Patterson, LA
70392
985-395-2777

**WEST END
BRANCH**
P. O. Box 309
Baldwin, LA
70514
337-923-6205