



# ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

## BOARD OF CONTROL

Mr. Don T. Caffery, Chair  
Mrs. Karla Vappie  
Mrs. Mary B. Bailey  
Mrs. Jane Luke  
Mr. Jason Watson  
Mrs. Lucy R. Watson  
Mrs. Cherie H. Laiche

### Julie W. Champagne, Director

206 Iberia Street  
Franklin, Louisiana 70538-4906  
Phone: 337-828-1624  
Fax: 337-828-2329

St. Mary Parish Library  
Called Board Meeting Minutes  
January 4, 2022

The St. Mary Parish Library Board of Control met on Tuesday, January 4, 2021 at the Alex P. Allain Library in Franklin. Don T. Caffery, Chair, called the meeting to order at 5:01 P.M.

**Attending:** Don T. Caffery, Chair  
Lucy Watson  
Karla Vappie  
Jason Watson, Treasurer  
Julie Champagne, Director

**Absent:** Cherie Laiche  
Mary B. Bailey  
Jane Luke

**Guests:** Ashton Myers, Business Manager  
Daniel Bruce, Cheramie + Bruce, Architects

### Motion to Approve the Minutes for the November 30, 2021 Budget Hearing:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.

### Motion to Approve the Minutes for November 30, 2021:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.

### Public Comment:

There was no public comment.

### Committee Reports:

There were no committee reports.

### Financial Reports:

Ashton Myers, Business Manager, presented the Budget to Actual report.

### Berwick Branch Library Update:

Daniel Bruce updated the Board on the status of the Berwick Renovation.

**A.P. ALLAIN  
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**BAYOU VISTA  
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70380  
985-399-9866

**BERWICK  
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985-385-2943

**CENTERVILLE  
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337-836-1717

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**Motion to Approve the Request by Onshore Construction to extend the Contract by 60 days:**

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Karla Vappie
- All in favor – Motion carried.

**Old Business:**

- A. Julie Champagne updated the Board of Control on the status of the old Patterson library. The Library has begun to move materials from the Old Patterson Library to the new storage facility.
- B. Julie Champagne updated the Board on the replacement of the Centerville roof. The project is nearing completion. Supply chain issues are causing the project to take longer than anticipated. The Centerville branch is open and operational.
- C. Julie Champagne updated the Board of Control on the renovations to the Bayou Vista branch following the mold remediation. The project is complete and the branch is fully operational.

**New Business:**

- A. Julie Champagne discussed the current COVID-19 staff policy. The Board of Control discussed changing the existing policy to only allow employees to quarantine at home with COVID pay if they present a positive COVID test.

**Motion to Amend the Existing COVID-19 Policy, as discussed:**

- Motion by Mrs. Karla Vappie
- Second by Mrs. Lucy Watson
- All in favor – Motion carried.
- B. Ashton Myers discussed changes to the upcoming financial audit. The Louisiana Legislative Auditor issued new guidelines to follow in regards to the Statewide Agreed Upon Procedures. A new business policy manual will be presented to the Board at a later date.
- C. Julie Champagne discussed with the Board of Control declaring the white library van for surplus. The Board of Control asked for more information about the condition and value of the van.

**Director Report:**

Julie Champagne updated the Board of Control on the status of the Berwick Renovation Project. The construction project is still experiencing supply chain issues.

**Motion to Adjourn:**

Motion by Mrs. Karla Vappie  
Second by Mr. Jason Watson, Treasurer  
All in favor – Motion carried.

The next board meeting is scheduled for March 8, 2022.

<b>A.P. ALLAIN MEMORIAL BRANCH</b>	<b>AMELIA BRANCH</b>	<b>BAYOU VISTA BRANCH</b>	<b>BERWICK BRANCH</b>	<b>CENTERVILLE BRANCH</b>	<b>PATTERSON BRANCH</b>	<b>WEST END BRANCH</b>
206 Iberia Street Franklin, LA 70538 337-828-5364	P. O. Box 556 Amelia, LA 70340 985-631-2262	1325 Belleview Drive Morgan City, LA 70380 985-399-9866	3527 Fourth St. Berwick, LA 70342 985-385-2943	P. O. Box 185 Centerville, LA 70522 337-836-1717	P. O. Box 57 Patterson, LA 70392 985-395-2777	P. O. Box 309 Baldwin, LA 70514 337-923-6205



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Mrs. Cherie H. Laiche

The meeting adjourned at 5:50 P.M.

Respectfully submitted:

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Julie W. Champagne

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Don T. Caffery, Chair

*Approved March 8, 2022*

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