



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

BOARD OF CONTROL

Mrs. Jane Luke, Chair
Mr. Don T. Caffery
Mrs. Karla Vappie
Mrs. Mary B. Bailey
Mr. Jason Watson
Mrs. Lucy R. Watson
Mrs. Cherie H. Laiche

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
Fax: 337-828-2329

St. Mary Parish Library
Board Meeting Minutes
October 18, 2022

The St. Mary Parish Library Board of Control met on Tuesday, October 18, 2022 at the Alex P. Allain Library in Franklin. Jane Luke, Chair, called the meeting to order at 5:04 P.M.

Attending: Jane Luke, Chair
Lucy Watson
Cherie Laiche
Karla Vappie
Don T. Caffery
Jason Watson, Treasurer
Julie Champagne, Director

Absent: Mary B. Bailey

Guests: Ashton Myers, Business Manager
Daniel Bruce, Cheramie + Bruce, Architects

Motion to Approve the Agenda for the October 18, 2022 Regular Meeting:

- Motion by Mrs. Lucy Watson
- Second by Mrs. Cherie Laiche
- All in favor – Motion carried.

Motion to Approve the Minutes for September 13, 2022:

- Motion by Mrs. Karla Vappie
- Second by Mr. Jason Watson
- All in favor – Motion carried.

Public Comment:

There was no public comment.

Committee Reports:

Jason Watson, treasurer, gave the building committee report. The Building Committee met to discuss paint in the Berwick building.

Berwick Branch Renovation Update:

Daniel Bruce gave the Berwick Branch Renovation update. The contractors are waiting for the storefront windows to enclose the building. The new substantial completion date is projected to be November 5, 2022.

Motion to Approve the Addition of 14 days to the contract date:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Lucy Watson
- All in favor – Motion carried

A.P. ALLAIN MEMORIAL BRANCH	AMELIA BRANCH	BAYOU VISTA BRANCH	BERWICK BRANCH	CENTERVILLE BRANCH	PATTERSON BRANCH	WEST END BRANCH
206 Iberia Street Franklin, LA 70538 337-828-5364	P. O. Box 556 Amelia, LA 70340 985-631-2262	1325 Belleview Drive Morgan City, LA 70380 985-399-9866	3527 Fourth St. Berwick, LA 70342 985-385-2943	P. O. Box 185 Centerville, LA 70522 337-836-1717	P. O. Box 57 Patterson, LA 70392 985-395-2777	P. O. Box 309 Baldwin, LA 70514 337-923-6205



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Financial Reports:

Ashton Myers presented the budget to actual as of September 31, 2022.

Old Business:

- A. Julie Champagne discussed the new Out of District fees that will be imposed beginning January 1, 2023.
- B. Julie Champagne asked to table the discussion of the meeting room policy.

New Business:

- A. Julie Champagne discussed the hiring of a new director following her retirement in May. Julie will present the Board with a list of places to advertise the job opening.
- B. Julie Champagne discussed the need to adjust pay scales and add new positions to the library system. The Board requested a listing of the current pay scales, positions and job descriptions.
- C. Julie Champagne informed the Board that the library would be hiring a new IT firm to take over the library's monitoring and security.
- D. Julie Champagne informed the Board that a revised employee handbook would be presented to them in the near future.

Director Report:

Julie Champagne informed the Board that the November 8, 2022 meeting will also be the Budget Hearing for the 2023 budget.

Motion to Adjourn:

- Motion by Mrs. Karla Vappie
- Second by Mr. Don T. Caffery
- All in favor – Motion carried.

The next board meeting is scheduled for November 8, 2022.

The meeting adjourned at 6:27 P.M.

Respectfully submitted:

Julie W. Champagne

Jane Luke, Chair

Submitted November 8, 2022

**A.P. ALLAIN
MEMORIAL
BRANCH**
206 Iberia Street
Franklin, LA 70538
337-828-5364

**AMELIA
BRANCH**
P. O. Box 556
Amelia, LA
70340
985-631-2262

**BAYOU VISTA
BRANCH**
1325 Belleview Drive
Morgan City, LA
70380
985-399-9866

**BERWICK
BRANCH**
3527 Fourth St.
Berwick, LA
70342
985-385-2943

**CENTERVILLE
BRANCH**
P. O. Box 185
Centerville, LA
70522
337-836-1717

**PATTERSON
BRANCH**
P. O. Box 57
Patterson, LA
70392
985-395-2777

**WEST END
BRANCH**
P. O. Box 309
Baldwin, LA
70514
337-923-6205