



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
Fax: 337-828-2329

BOARD OF CONTROL

Mr. Don T. Caffery, Chair
Mrs. Karla Vappie
Mrs. Mary B. Bailey
Mrs. Jane Luke
Mr. Jason Watson
Mrs. Lucy R. Watson
Mrs. Cherie H. Laiche

St. Mary Parish Library
Called Board Meeting Minutes
September 7, 2021

The St. Mary Parish Library Board of Control met on Tuesday, November 30, 2021 at the Alex P. Allain Library in Franklin. Don T. Caffery, Chair, called the meeting to order at 5:01 P.M.

Attending: Don T. Caffery, Chair
Karla Vappie
Lucy Watson
Mary B. Bailey
Jane Luke
Jason Watson, Treasurer
Julie Champagne, Director

Absent: Cherie Laiche

Guests: Ashton Myers, Business Manager

Motion by Jason Watson to Expand the Agenda to include Executive Session to discuss the Director's compensation:

- Motion by Mr. Jason Watson
- Second by Mrs. Karla Vappie
- All in favor – Motion carried.

The Board of Control entered Executive Session at 5:03 P.M. and exited Executive Session at 5:09 P.M.

Motion to Approve the Minutes for November 2, 2021:

- Motion by Mrs. Lucy Watson
- Second by Mrs. Mary B. Bailey
- All in favor – Motion carried.

Public Comment:

There was no public comment.

Committee Reports:

There were no committee reports.

Financial Reports:

Ashton Myers, Business Manager, presented the Budget to Actual report.

Motion to Approve the Proposed 2021 Amended Budget, as presented:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Karla Vappie
- All in favor – Motion carried.

A.P. ALLAIN MEMORIAL BRANCH	AMELIA BRANCH	BAYOU VISTA BRANCH	BERWICK BRANCH	CENTERVILLE BRANCH	PATTERSON BRANCH	WEST END BRANCH
206 Iberia Street Franklin, LA 70538 337-828-5364	P. O. Box 556 Amelia, LA 70340 985-631-2262	1325 Belleview Drive Morgan City, LA 70380 985-399-9866	3527 Fourth St. Berwick, LA 70342 985-385-2943	P. O. Box 185 Centerville, LA 70522 337-836-1717	P. O. Box 57 Patterson, LA 70392 985-395-2777	P. O. Box 309 Baldwin, LA 70514 337-923-6205



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Motion to Adopt the Proposed 2022 Budget, as presented:

- Motion by Mrs. Karla Vappie
- Second by Mrs. Jane Luke
- All in favor – Motion carried.

Old Business:

- Julie Champagne announced that effective January 1, 2022, the following changes will be made to Out of District fees:
 - \$35 annual fee per individual for those that reside outside of the St. Mary Parish taxing district
 - \$50 annual fee per household for families that reside outside of the St. Mary Parish taxing district
- Julie Champagne updated the Board of Control on the renovations to the Bayou Vista branch following the mold remediation. The project is complete and the branch is fully operational. Julie Champagne also updated the Board on the replacement of the Centerville roof. The project is nearing completion. Supply chain issues are causing the project to take longer than anticipated. The Centerville branch is open and operational.
- Julie Champagne updated the Board of Control on the status of the old Patterson library. The Library now has access to the storage facility provided by the City of Patterson and will begin moving in on Monday, December 6.
- Julie Champagne announced that effective January 1, 2022, the all branches of St. Mary Parish Library, with the exception of Berwick, Centerville and Amelia, will be open on Saturdays from 9:00 A.M. to 1:00 P.M.
- The Board of Control discussed the details of the updated Library Board of Control by-laws.

Motion to Adopted the Proposed Updated Library Board of Control Bylaws, as presented:

- Motion by Mrs. Karla Vappie
- Second by Mrs. Mary Bailey
- All in favor – Motion carried.

New Business:

- Julie Champagne presented the updated Rotation of Board of Control Officers for the years 2022-2026. The Board Chair for the 2022 calendar year will be Mrs. Jane Luke. The Board Vice Chair for the 2022 calendar year will be Mrs. Mary Bailey.
- Julie Champagne presented the Board of Control Meeting Schedule for the 2022 calendar year. A meeting schedule can be found at any St. Mary Parish Library location.
- Julie Champagne presented the St. Mary Parish Holiday Closure Schedule for the 2022 calendar year. A closure schedule can be found at any St. Mary Parish Library location.

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- D. Ashton Myers, Business Manager, announced updates to the upcoming financial audit.
- E. Julie Champagne reminded the Board that yearly ethics and sexual harassment training is due by December 31, 2021.
- F. The Library Board of Control announced a revision to the Director’s compensation package.

Motion to Approve a 5% Increase to the Director’s Salary and Amend the Director’s Annual Vacation Time to 26 Days per Year:

- Motion by Mrs. Mary Bailey
- Second by Mrs. Jane Luke
- All in favor – Motion carried.

Director Report:

Julie Champagne updated the Board of Control on the status of the Berwick Renovation Project. The construction project is still experiencing supply chain issues.

Motion to Adjourn:

Motion by Mrs. Jane Luke
Second by Mrs. Karla Vappie
All in favor – Motion carried.

The next board meeting is scheduled for January 4, 2022.

The meeting adjourned at 5:59 P.M.

Respectfully submitted:

Julie W. Champagne

Don T. Caffery, Chair

Approved January 4, 2022

**A.P. ALLAIN
MEMORIAL
BRANCH**
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