



ST. MARY PARISH LIBRARY SYSTEM

Alex Allain-Franklin ♦ Amelia ♦ Bayou Vista ♦ Berwick ♦ Centerville ♦ Patterson ♦ West End-Baldwin

BOARD OF CONTROL

Mrs. Jane Luke, Chair
Mr. Don T. Caffery
Mrs. Karla Vappie
Mrs. Mary B. Bailey
Mr. Jason Watson
Mrs. Lucy R. Watson
Mrs. Cherie H. Laiche

Julie W. Champagne, Director

206 Iberia Street
Franklin, Louisiana 70538-4906
Phone: 337-828-1624
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St. Mary Parish Library
Board Meeting Minutes
November 8, 2022

The St. Mary Parish Library Board of Control met on Tuesday, November 8, 2022 at the Alex P. Allain Library in Franklin. Jane Luke, Chair, called the meeting to order at 5:45 P.M.

Attending: Jane Luke, Chair
Mary B. Bailey
Cherie Laiche
Don T. Caffery
Jason Watson, Treasurer
Julie Champagne, Director

Absent: Lucy Watson
Karla Vappie

Guests: Ashton Myers, Business Manager
Daniel Bruce, Cheramie + Bruce, Architects

Motion to Approve the Agenda for the November 8, 2022 Regular Meeting:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Mary B. Bailey
- All in favor – Motion carried.

Motion to Approve the Minutes for October 18, 2022:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Cherie Laiche
- All in favor – Motion carried.

Public Comment:

There was no public comment.

Committee Reports:

There were no committee reports.

Berwick Branch Renovation Update:

Daniel Bruce gave the Berwick Branch Renovation update. The contractor has requested the fire marshal inspection for November 25th. After the fire marshal inspection is complete, the architect and contractor will begin the punch list. To date 93% of funds have been dispensed to the contractor. The furniture for the building is scheduled to deliver the week of Thanksgiving.

Financial Reports:

Ashton Myers presented the budget to actual as of October 31, 2022.

A.P. ALLAIN MEMORIAL BRANCH	AMELIA BRANCH	BAYOU VISTA BRANCH	BERWICK BRANCH	CENTERVILLE BRANCH	PATTERSON BRANCH	WEST END BRANCH
206 Iberia Street Franklin, LA 70538 337-828-5364	P. O. Box 556 Amelia, LA 70340 985-631-2262	1325 Belleview Drive Morgan City, LA 70380 985-399-9866	3527 Fourth St. Berwick, LA 70342 985-385-2943	P. O. Box 185 Centerville, LA 70522 337-836-1717	P. O. Box 57 Patterson, LA 70392 985-395-2777	P. O. Box 309 Baldwin, LA 70514 337-923-6205



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Motion to Approve the Proposed 2022 Amended Budget, as presented:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Cherie Laiche
- All in favor – Motion carried

Motion to Adopt the Proposed 2023 Budget, as presented:

- Motion by Mr. Jason Watson, Treasurer
- Second by Mrs. Mary B. Bailey
- All in favor – Motion carried.

Old Business:

- A. Julie Champagne presented the November/December Library Lagniappe to the Board. The Lagniappe includes a full page ad for the out of district fees to be implemented January 1, 2023. The Board approved the mailing of the Library Lagniappe with the full page ad.
- B. Julie Champagne asked to table the discussion of the meeting room policy.
- C. Julie Champagne asked to table the discussion of the Director hiring packet.
- D. Julie Champagne asked to table the discussion of pay scales.
- E. Julie Champagne announced to the Board that Cohesive Connections, LLC has been hired as the Library’s new IT firm. They have begun the onboarding process and the transition has been smooth.
- F. Julie Champagne asked to table the discussion of the employee handbook.

New Business:

There was no new business.

Director Report:

Julie Champagne discussed the need for staff to move the book collection and all supplies into the new Berwick building. At this time, the Library does not have the extra staff to move the building during the day without closing a branch. She requested that she be able to close a few branches during the move. The Board agreed but asked not to close Centerville, as it is only open two days a week already.

Motion to Adjourn:

- Motion by Mrs. Mary B. Bailey
- Second by Mr. Jason Watson, Treasurer
- All in favor – Motion carried.

The next board meeting will be announced at a later date.

The meeting adjourned at 6:13 P.M.

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P. O. Box 556	P. O. Box 556	1325 Belleview Drive	3527 Fourth St.	P. O. Box 185	P. O. Box 57	P. O. Box 309
206 Iberia Street	Amelia, LA	Morgan City, LA	Berwick, LA	Centerville, LA	Patterson, LA	Baldwin, LA
Franklin, LA 70538	70340	70380	70342	70522	70392	70514
337-828-5364	985-631-2262	985-399-9866	985-385-2943	337-836-1717	985-395-2777	337-923-6205



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Mr. Jason Watson
Mrs. Lucy R. Watson
Mrs. Cherie H. Laiche

Respectfully submitted:

Julie W. Champagne

Jane Luke, Chair

Approved December 16, 2022

**A.P. ALLAIN
MEMORIAL
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